

FSM Supreme Court Annual Staff Training/Workshop

A. Title of Activity: FSMSC Staff Workshop on newly developed court policies and procedures

B. Purpose of training activity:

***Outcomes:**

Staff will be able to acquire new knowledge and skills on new policies of the FSMSC

***Proposed areas, subjects and topics to be covered:**

Topics include:

New Electronic filing policy procedures

Appellate filing procedures

Strategic Plan Values and new Code of Ethics for FSM Supreme Court

New FSMSC Employee Performance Policy

FSMSC Annual Report and roles of each division

Staff Roles for a newly proposed Time Standard policy

More..

C. Relationship of proposed training to an approved national training plan and priorities in terms of addressing specific training gaps or needs for the targeted group and how it will address them:

This annual training is designed to update all the staff of the FSM Supreme Court on new policies that are adopted this in accordance with its new 5-Year Plan. There are new initiatives and procedures that will require a formal introduction and training for all the staff to know and understand as this Court is moving toward an information technology assisted operation.

D. Explain how the training activity is consistent with the goals, purposes and outputs of the FSM Judicial Education Development Plan (JEDP) or specific state judicial training program goals:

Upgrading of skills and knowledge. This workshop will help orient the staff to understand the new policies that are newly adopted and acquire skills and knowledge in their implementation..

E. Proposed Target Group: Court Assistant Clerks, Justice Ombudsmen, Bailiffs, and Administrative staff.